## Site Preparation and Earthworks Inspection and Test Plan Checklist

This worksheet provides a list of the information required to confirm that the CQA requirements are met for the component of work described above. This worksheet does not detail the information to be provided by other parties to the Contract, in terms of the Construction Quality Assurance requirements. The Contractor should at all times refer to the Specification and Drawings for the complete CQA and construction work requirements.

| Item | Specification Clause | Activity | Frequency | Timing | Acceptance Criteria | Reporting Form | Superintendent/CQA Engineer  Date / Initial |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SE1 | 1.6, 1.9.2.2 | Contractor to provide WHS Plan and SEDMP | Once | At least 10 days prior to commencing the works | Meeting specification requirements | Documents:  WHS Plan  SEDMP |  |
| SE2 | 2.4.4 | Superintendent to review WHS Plan and SEDMP  **HOLD POINT H-SE1** | Once | Prior to commencing works | Superintendent’s acceptance | Written confirmation of acceptance |  |
| SE3 | 2.2.2, 2.4.4 | GTA’s approval of Subgrade Fill materials proposed to be used in the works  **HOLD POINT H-SE2** | As required | Prior to placement | Meeting GTA’s approval | Document  Written Approval |  |
| SE4 | 2.2.3 | Environmental Consultant to approve of imported subgrade fill materials (if applicable) | As required | Prior to subgrade filling works | Meeting Environmental Consultants approval | Document  Written Approval |  |
| SE5 | 2.4.3, 2.4.4 | Proof rolling of existing subgrade surface areas  **HOLD POINT H-SE3** | As required | Prior to commencement of filling | Meeting GTA’s approval | Written confirmation of acceptance |  |
| SE6 | 2.4.3 | All subgrade testing shall be performed at a rate determined by the GTA in accordance with the Specification. | Testing as required | Throughout the works | Meeting GTA’s approval | GTA test and inspection documentation |  |
| SE7 | 2.4.5 | Survey of subgrade levels | After placement and compaction | Meeting specification requirements | Meeting specification requirements | As constructed documentation |  |
| SE8 | 2.4.4 | CQA Engineer to review and approve as constructed information  **HOLD POINT H-SE4** | Once | Prior to placement of subsequent layers | CQA Engineer’s acceptance | Written confirmation of acceptance |  |